



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on May 15, 2024, at 1:26 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Chairperson Green.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Sylvia Sigler, Alternate

Candace Perkins, Secretary

The following individuals were absent: Jennifer Johnson-Williams, Secretary Alternate and Wayne Tipps Jr, Alternate.

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the March 13, 2024, Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the March 13, 2024, Regular Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

Chairperson Green called for Unfinished Business.



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Secretary Perkins initiated an open forum for annual PolicyTech document reviews.

Secretary Perkins made a Motion to Approve 07.07.01 – Background Investigation Policy – Election Board, PolicyTech reference number 9014 v1 with no revisions necessary. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

Secretary Perkins made a Motion to Approve 07.07.01a – Background Check Authorization Form – Election Board, PolicyTech reference number 9011 v2 with no revisions necessary. – Seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

Secretary Perkins made a Motion to Approve 07.11.01 – Withdrawal of Candidacy Form – Election Board, PolicyTech reference number 9738 v2 with revisions to submission deadlines. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

SECRETARY'S REPORT

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - A summary financial snapshot of FY24 operating expenses for cost center.
- Strategic Updates including:
 - Election Management System (project with Information Technology):
 - As of March 12, 2024, the staging site should be available in May 2024 with a tentative go live date for some modules of the EMS on July 8, 2024. More information to come later as the Secretary continues to have biweekly meetings with CNO Information Technology to develop the EMS internally.
 - No new updates.
- Operational Updates including:
 - Legal and Compliance:
 - No new updates.
 - Record Management:



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- Annual document reviews in PolicyTech:
 - In Draft – 07.00.02 – Tribal Candidate Biskinik Insert Policy – Election Board, 5626 v2. It is waiting on Secretary’s final revisions and feedback has been provided from Biskinik contacts.

- Marketing and Communications:
 - The following public notices and information have been recently published to the Tribal Elections webpage:
 - Election Board Meeting Minutes November 08, 2023.
 - 2025 General Election Calendar.

- Information Technology
 - No new updates.

- Facility Management:
 - No new updates.

- Human Resources:
 - No new updates.

- Election Board Meeting Schedule for CY2023 (Copy Provided):
 - Next meeting is Wednesday, August 14, 2024, at 1pm.

- An overview of current activities that are ongoing with the CNO Voter Registration (VR):
 - As of January 8, 2024, the department released its annual Voter Registration Mail Drive which resulted in 96,559 packets mailed to eligible tribal members who were not currently registered to vote.
 - All forms received from the VRMD have been processed so there is no form backlog.
 - As of May 15, 2024, we have a total of 50,742 registered voters.



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Voter Count by District

Voter District	Out Of Nation	In Nation	Grand Total
1		549	753
2		929	1138
3	1259	868	2127
4	464	1726	2190
5	766	1061	1827
6	538	1202	1740
7	1159	1389	2548
8	1416	1397	2813
9	3092	2312	5404
10	683	1084	1767
11	1338	2133	3471
12	1049	770	1819
Unaffiliated	21667	0	21667
Grand Total	34909	15833	50742

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NEW BUSINESS

None.

ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 1:50 pm.

Certification of Meeting Minutes:

X 

Candace Perkins
Secretary

approved 8-14-2024