



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on March 13, 2024, at 1:11 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Alternate, Wayne Tipps.

Secretary Alternate, Jennifer Johnson-Williams, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Sylvia Sigler, Alternate

Wayne Tipps Jr, Alternate

Candace Perkins, Secretary

Jennifer Johnson-Williams, Secretary Alternate

The following individuals were absent: None.

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the November 8, 2023, Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Secretary Perkins made a Motion to Approve the Meeting Minutes from the November 8, 2023, Regular Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

Chairperson Green called for Unfinished Business.

Secretary Perkins covered the Statement of Work for the Election Management Software development with Choctaw Nation's Information Technology. All other legal parties have thoroughly reviewed and accepted the SOW. Paper copies were provided for review to all Board Members and Alternates at this meeting.

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Chairperson Green made a Motion to Approve the Statement of Work for the Election Management Software development with Choctaw Nation Information Technology. – Seconded by Alternate Tipps.

Chairperson Green called for voice vote; **MOTION PASSED.**

SECRETARY'S REPORT

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - A summary financial snapshot of FY24 operating expenses for cost center.
- Strategic Updates including:
 - Election Management System (project with Information Technology):
 - As of March 12, 2024, the staging site should be available in May 2024 with a tentative go live date for some modules of the EMS on July 8, 2024. More information to come later as the Secretary continues to have biweekly meetings with CNO Information Technology to develop the EMS internally.
- Operational Updates including:
 - Legal and Compliance:
 - No new updates.
 - Record Management:
 - As of January 3, 2024, all paper ballots and election materials from the 2023 election(s) were destroyed in compliance with the 90-day retention policy.
 - Marketing and Communications:
 - The following public notices and information have been recently published to the Tribal Elections webpage:
 - Election Board Meeting Minutes August 16, 2023.
 - Information Technology
 - Secretary Perkins received an unplanned visit from Jim Dick, Executive VP of Strategic Initiatives at Redo Voting (www.redovoting.com) on March 7, 2024. Redo Voting is not a vendor of the CNO or the Election Board, but Mr. Dick wanted to provide his company's information on their election voting software. Secretary Perkins accepted his information and business card and explained that she would keep his information on record should the Board require the services of Redo Voting.



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- Facility Management:
 - As of December 13, 2023, the rental storage unit for the Election Board has been paid through the next calendar year and will expire on December 31, 2024.
- Human Resources:
 - No new updates.
- Election Board Meeting Schedule for CY2023 (Copy Provided):
 - Next meeting is Wednesday, May 15, 2024, at 1pm.
 - The next PolicyTech documents to be reviewed for revisions at the next meeting will be listed in this section. Secretary Perkins needs any revisions communicated to her by April 30, 2024.
 - 07.00.02 – Tribal Candidate Biskinik Insert Policy – Election Board, 5626 v.1 (Copy Provided)
 - This will be a policy collaboration with Biskinik Department.
 - 07.00.01b – Tribal Candidate Biskinik Insert Acknowledgement Form – Election Board, 5881 v1. (Copy Provided)
 - This form will be a part of the Tribal Candidate Filing Packet 2025.
 - 07.11.01 - Withdrawal of Candidacy Form - Election Board, 9738 v1. (Copy Provided)
 - This form will be a part of the Tribal Candidate Filing Packet 2025.
 - 07.00.01a - Campaign Information Form - Election Board, 5879 v2. (Copy Provided)
 - This form will be a part of the Tribal Candidate Filing Packet 2025.
 - 07.07.01 - Background Investigation Policy - Election Board, 9014 v1. (Copy Provided)
 - This will be a policy collaboration with Gaming Commission.
 - 07.07.01a - Background Check Authorization Form - Election Board, 9011 v2. (Copy Provided)
 - This form will be a part of the Tribal Candidate Filing Packet 2025.
 - An overview of current activities that are ongoing with the CNO Voter Registration (VR):
 - As of January 8, 2024, the department released its annual Voter Registration Mail Drive which resulted in 96,559 packets mailed to eligible tribal members who were not currently registered to vote.
 - As of March 13, 2024, the VR department has received 1,179 forms to process.
 - Voter Registration has started building the requirements for Online Voter Registration on Chahta Achvffa (Phase 2) which would allow registered voters to update their mailing address, physical address, and response to address release authorization. More information will be distributed publicly when Phase 2 is operational.
 - As of March 13, 2024, we have a total of 50,274 registered voters which is 28.50% of the tribal membership eligible to vote.

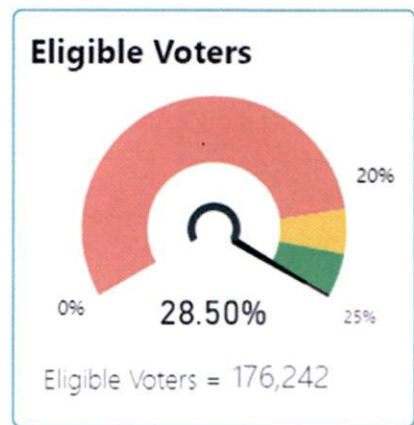


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Voter Count by District

Voter District	Out Of Nation	In Nation	Grand Total
1	546	749	1295
2	915	1139	2054
3	1249	862	2111
4	460	1722	2182
5	766	1061	1827
6	539	1196	1735
7	1152	1384	2536
8	1410	1389	2799
9	3080	2307	5387
10	678	1078	1756
11	1330	2128	3458
12	1040	761	1801
Unaffiliated	21332	1	21333
GrandTotal	34497	15777	50274



3/12/24 2:02:07 AM

Executed At: 3/13/2024 8:20:25 AM

Executed By: CHOCTAWNATION\cperkins

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NEW BUSINESS

Chairperson Green called for New Business.

Secretary Perkins made a Motion to Approve the Public Notice of General Election Calendar 2025 for release through all internal and external methods of communication. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

Open Forum for New PolicyTech Documents:

Secretary Perkins made a Motion to approve Notice and Order for Hearing – Election Board, PolicyTech reference number: I0238 v1 as a new document for the Board's use in future elections. This



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is a standard correspondence document for the administrative hearing process. – Seconded by Chairperson Green.

Chairperson Green called for voice vote; **MOTION PASSED.**

Open Forum for Annual PolicyTech Document Reviews:

Alternate Parent made a Motion to approve the continued use of the Regular Meeting Agenda - Election Board, PolicyTech reference number: 8988 v2, with no revisions necessary. – Seconded by Alternate Tipps.

Chairperson Green called for voice vote; **MOTION PASSED.**

ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 1:38 pm.

Certification of Meeting Minutes:

X *Candace Perkins*
Candace Perkins
Secretary
approved 5-15-2024